



# Institute of Police Technology and Management

## University of North Florida

### Registration Form

#### STUDENT INFORMATION

First Name: \_\_\_\_\_ Day Phone: \_\_\_\_\_  
Middle Initial: \_\_\_\_\_ Student Fax Number: \_\_\_\_\_  
Last Name: \_\_\_\_\_ Student Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address 2: \_\_\_\_\_  
Zip Code: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Occupation (Rank): \_\_\_\_\_  
Employer (Agency Name): \_\_\_\_\_

*Americans with Disabilities Act Program Accessibility:*  
Individuals who require reasonable accommodation in order to participate must notify the registrar at (904) 620-IPTM at least five working days prior to the class.

#### COURSE INFORMATION

Course Title: \_\_\_\_\_  
Course Dates: \_\_\_\_\_  
Course Location: \_\_\_\_\_  
Course Fee: \$ \_\_\_\_\_

**Full payment must accompany all registrations!**

**Please do not make airline reservations until you receive written notification confirming that the course will run as scheduled.**

#### PAYMENT INFORMATION

**Payment must be submitted with your registration.**

Check enclosed for: \$ \_\_\_\_\_ **Make check payable to: Institute of Police Technology and Management**  
 Bill my:  Visa  MasterCard  American Express  Discover for \$ \_\_\_\_\_  
Card #: \_\_\_\_\_ 3- or 4-digit security code: \_\_\_\_\_  
Name as it appears on card: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Email receipt to: \_\_\_\_\_

#### **CANCELLATION/REFUND POLICY:**

Complete the Cancellation Request Form found at [www.iptm.org](http://www.iptm.org) and return it to IPTM. No telephone cancellations will be accepted. A 20% administrative fee will be assessed to all refunds if the cancellation request is received within 14 days of the course start date. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course. No refunds will be given for no-shows.

#### REGISTERING PERSON'S INFORMATION (If different than student)

Registering Person's Name: \_\_\_\_\_  
Registering Person's Title: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Registering Person's Email: \_\_\_\_\_

**Return to:** Institute of Police Technology and Management/University of North Florida  
12000 Alumni Drive • Jacksonville, Florida 32224-2678  
Phone: (904) 620-IPTM • Fax: (904) 620-2453 • E-mail: [info@iptm.org](mailto:info@iptm.org)